



United Wisconsin Grain Producers LLC (UWGP)

Job Title:	Environmental Compliance Manager	Job Category:	Compliances
Location:	Friesland Wisconsin	Travel Required:	Minimal
Level/Salary Range:	\$	Position Type:	Full time
HR Contact:	Suzanne Wendt	Date posted:	09/29/2014
Position Reports To:	CFO	Posting Expires:	10/10/2014
Applications Accepted By:			
Fax or E-mail: (920) 348-5009 or mail@uwgp.com Subject Line: Attention: Suzanne Wendt, HR Manager		Mail: Human Resources, United Wisconsin Grain Producers PO Box 247 Friesland, WI 53935	
Job Description			
<p>Job Purpose: Ensure compliance with all applicable federal and state environmental regulations</p> <p>Duties:</p> <ul style="list-style-type: none"> • Develop, maintain and update environmental compliance program and procedures • Maintain knowledge of local, state, and federal regulations. • Ensure all air and water permit required actions are completed and recorded • Maintain files of all permit required records • File all required compliance reports, both state and federal including but not limited to Air Emissions Inventory, Tier 2 Wisconsin Emergency and Hazardous Chemical Inventory, Toxic Release Inventory, High Capacity Well Pumpage Report, EPA Greenhouse Gas Report, EPA Toxic Substances Control Act Form U, and Wisconsin Wastewater Monitoring Report. • Develop, implement, and train personnel on any and all environmental regulated plans including but not limited to Malfunction Prevention and Abatement Plan, Malodor Plan, Fugitive Dust Plan, Start-up/Shut-down Plans, and Stormwater Pollution Prevention Plan. • Complete any and all tasks assigned by the CFO/General Manager <p>Skills/Qualifications/Requirements:</p> <ul style="list-style-type: none"> • Minimum of a bachelor's degree in science related field and/or a minimum of five (5) years of environmental compliance experience • Knowledge of EPA, WDNR air and water regulations • Need a highly skilled, self-motivated person with good communication and organizational skills • Computer knowledge with Microsoft Office software 			
Last Updated By:	Anthony Pilsner	Date/Time:	Aug 3, 2012